

**JOB ANNOUNCEMENT**  
**JUSTICE COURT PILOT PROGRAM**  
**STAFF ATTORNEY**

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The Mississippi Center for Justice (“MCJ”) seeks a Staff Attorney to support MCJ’s robust legal advocacy and direct services programs.

MCJ is a nonprofit, public interest law firm committed to advancing racial, social, and economic justice statewide. Our lawyers work with community leaders to support their social justice campaigns and to channel the energies of the legal community to combat discrimination and poverty. With offices in Jackson, Biloxi, and Indianola, we seek systemic solutions that support a fair and just criminal justice system for juveniles and adults, protect the rights of consumers, secure access to healthcare, protect voting rights for all, and make fair and affordable housing available for all Mississippians.

**Position Summary**

The Staff Attorney contribute and implement MCJ’s Justice Court Pilot Project (“JCPP”), as a part of MCJ’s Economic Justice Campaign. The JCPP is a project focused on increasing access to justice through direct partnerships with Justice Courts in targeted communities.

**Job Responsibilities**

This is a full-time position based in our Jackson, Biloxi, or Indianola office and reporting to the Director of MCJ’s Economic Justice Campaign. The Staff Attorney’s duties will include:

- Reviewing and researching Justice Court procedures and rules across the State;
- Working in partnership with Justice Court judges and supporting staff to implement targeted changes to procedures and rules;
- Facilitating conversations and trainings amongst courts across the State;
- Maintaining quantitative and qualitative data to track the progress of implemented changes; and
- Providing quarterly and/or yearly reports to the EJ Campaign Director.

**Qualifications**

- Minimum education required is a Juris Doctorate from an ABA-approved law school;
- Licensed to practice law in Mississippi or be able to attain licensure within six months of the hire date;
- Commitment to MCJ’s racial, social, and economic justice mission;
- Self-starter, highly organized and detail-oriented, and possess strong interpersonal and time-management skills;
- Able to multi-task, demonstrate grace under pressure, and meet deadlines;
- Able to work independently, as well as within a team; and
- Proficient in Microsoft Word, and familiar with Microsoft Office Suite (Excel, Outlook, PowerPoint), and database software.

## **Salary/Benefits**

Salary is competitive and dependent on experience. The Mississippi Center for Justice offers a generous benefits package, including: medical, dental, life, and vision insurance, short-term disability, paid time off, participation in a retirement savings program, and other benefits.

**To Apply:** Please send brief letter of interest, resume with contact information for three (3) professional references, including two (2) from former employers, to:

Charity Bruce Sweet, MCJ Director of Economic Justice  
[cbruce@mscenterforjustice.org](mailto:cbruce@mscenterforjustice.org)

Please, no telephone inquiries  
**The position will remain open until filled.**

***The Mississippi Center for Justice is an Equal Opportunity Employer. We value a work place that is diverse in race, gender, economic status, age, geographic origin, sexual orientation, and other differences that enrich our organizational culture.***