
JOB ANNOUNCEMENT
ECONOMIC JUSTICE STAFF ATTORNEY

The Mississippi Center for Justice (“MCJ”) seeks an experienced Staff Attorney to support MCJ’s robust legal advocacy and direct services programs. The Staff Attorney will work as part of the Economic Justice Campaign in support of MCJ’s legal and policy advocacy.

MCJ is a nonprofit, public-interest law firm committed to advancing racial and economic justice statewide. Our lawyers work with community leaders to support their social justice campaigns and to channel the energies of the legal community to combat discrimination and poverty. With offices in Jackson, Biloxi, and Indianola, we seek systemic solutions that support a fair and just criminal justice system for juveniles and adults, protect the rights of consumers, secure access to healthcare, protect voting rights for all, and make fair and affordable housing available for all Mississippians.

Position Summary

As a full-time employee, based in Jackson, Mississippi and reporting to the Director of MCJ’s Economic Justice Campaign, the Staff Attorney will work at: increasing gainful employment for Mississippians through expungement, coordinating MCJ’s legal response to stop foreclosures, increasing access to broadband, and preventing predatory lending practices.

Job Responsibilities

The Staff Attorney’s duties will include:

Attorney Responsibilities

- Preparing legal pleadings for petitions for Economic Justice campaign clients
- Preparing resources to promote policy changes in foreclosure prevention, predatory lending, broadband equity, and expungement law
- Representing individuals in cases related to economic justice and stability
- Organizing seminars surrounding the work of the Economic Justice campaign at clinics for the general public
- Coordinating and attending legal clinics
- Facilitating conversations amongst community members and agencies on issues surrounding economic justice and economic stability
- Maintaining quantitative and qualitative data to track the progress of expungement and foreclosure prevention matters
- Working with judges to create uniform processes/policies surrounding economic justice and stability
- Recruiting and supervising student and pro bono volunteers
- Working with other members of the Economic Justice Campaign and MCJ to advance racial and economic justice for Mississippi’s low-wealth families
- Other duties as directed by the Director of Economic Justice, when necessary

Administrative Responsibilities

- Supporting the Economic Justice campaign grant processes by drafting RFP's, renewals, and reports
- Researching and applying for grant opportunities
- Tracking grant deliverables and budgeting expenses
- Supporting team management and helping develops staff professional skills
- Covering responsibilities of the Director of Economic Justice when (s)he is out of the office and/or working on urgent matter projects

Qualifications

- 2-5 years experience preferred;
- J.D. from ABA-accredited law school;
- Licensed to practice law in Mississippi;
- Demonstrated interest in and commitment to racial and economic justice;
- Take initiative, be highly organized and detail-oriented, and possess strong interpersonal and time-management skills;
- Able to multi-task, demonstrate grace under pressure, and meet deadlines;
- Able to work independently, as well as within a team; and
- Must be proficient in Microsoft Word, and familiar with Microsoft Office Suite (Excel, Outlook, PowerPoint) and database software.

Salary/Benefits

Salary is competitive and dependent on experience. The Mississippi Center for Justice offers a generous package that includes medical, life, and dental insurance, generous leave, participation in a retirement savings program, and other benefits.

To Apply: Please send a brief letter of interest, a resume with three (3) professional references, including two (2) from former employers, to:

Charity Bruce, MCJ Interim Director of Economic Justice
cbruce@mscenterforjustice.org

Please, no telephone inquiries.

The position will remain open until filled.

The Mississippi Center for Justice is an Equal Opportunity Employer. We value a workplace that is diverse in race, gender, economic status, age, geographic origin, sexual orientation, and other differences that enrich our organizational culture.