



**JOB ANNOUNCEMENT  
ENTRY LEVEL PUBLIC BENEFITS ATTORNEY**

The Mississippi Center for Justice seeks to hire an entry level attorney for our office in Jackson. The Center seeks an attorney whose substantive law concentrations/educational background/clinical experience includes administrative law, particularly in the area of public benefits.

The Center is a nonprofit, public interest law firm committed to advancing racial and economic justice statewide. Our lawyers work with community leaders to support their social justice campaigns and to channel the energies of the legal community to combat discrimination and poverty. With offices in Jackson, Biloxi and Indianola, we seek systemic solutions that promote educational opportunity, protect the rights of consumers, and secure access to healthcare and child care, and make fair and affordable housing available for all Mississippians.

**Job Responsibilities**

As a full-time employee, based in Jackson and reporting to the Advocacy Director, the attorney will be responsible for developing and implementing initiatives to promote access to public benefits for vulnerable low-income Mississippians.

**Job duties will include:**

- Promote access to public benefits through legal support and policy advocacy.
- Work with state officials on implementation of laws regarding SNAP, TANF and Medicaid in an effort to minimize barriers to recipients and maintain relationships and open lines of communication.
- Analyze SNAP notices and appeal processes and make suggestions for clarifying language where needed.
- Monitor SNAP-related state administrative rules and submit an official response when appropriate.
- Assist in developing litigation strategies related to public benefits issues.
- Monitor state and national public benefits legislation and lobby state legislators on specific public benefits policy objectives.
- Assist clients with SNAP appeals and other public benefits-related legal matters that prevent eligible people from accessing public benefits, and provide advice and counsel to Mississippians who experience eligibility and enrollment barriers.
- Participate with hunger relief coalitions to create a robust advocacy community dedicated to eradicating hunger.
- Collaborate with regional and national partners on public benefits policy initiatives, and coordinate with partners to develop reports, press releases, and other information resources.
- Provide assistance to advocacy organizations with legal and policy matters as they arise and provide legal advice and counsel.

**Qualifications**

- Licensed in Mississippi, or capable of passing the Mississippi Bar within six (6) months
- Background in Mississippi Administrative law practice is preferred.
- Excellent written and verbal communications skills
- Excellent organizational, networking and relationship-building skills
- Commitment to the mission of the Mississippi Center for Justice

Please send brief letter of interest, resume and two (2) references to Beth Orlansky at [borlansky@mscenterforjustice.org](mailto:borlansky@mscenterforjustice.org)

The position will stay open until filled.

*The Mississippi Center for Justice is an Equal Opportunity Employer*